

POSITION:

An integral part of the Creative Arts team, this position will be cross-trained in various areas to understand and participate in the entire team's mission to *"craft content and experiences that lead people to become fully engaged followers of Jesus."* Reporting to the Art Director, the Graphic Designer is responsible for creation and production of creative collateral to communicate and inspire the vision for Next Level Church and related brands.

RESPONSIBILITIES:

- Conceptualize, design and produce a wide range of specialized graphics and/or illustrations for all Next Level Church events, projects and initiatives
- Work as part of the Creative Arts team assisting to reinforce creative branding for Next Level Church
- Create and produce high quality digital and printed visual solutions, such as, message series graphics and slides, promotional material, and any other graphics needed for all Next Level Church events, projects and initiatives
- Design and reformat graphic pieces for use among video, print, and digital mediums
- Assist with creative collateral and advertisements for external marketing needs
- Manage weekly schedule and work with the Art Director, so that all graphic projects are completed with excellence by the assigned deadline.
- Frequent rendering for print materials, including working with the Project Manager and vendors to ensure successful delivery of files and project completion goals

SKILLS:

- Bachelor's Degree in graphic design from an accredited college and/or comparable apprenticeship or work experience
- Demonstrated proficiency at an intermediate or higher level using Adobe Creative Suite programs: Illustrator, Photoshop, InDesign, and Adobe Acrobat
- Understanding of core design principles (typography, layout, etc.)
- Competency in HTML, CSS and Wordpress is a plus but not required
- Highly relational and task-oriented
- Strong written and communication skills
- Ability to function well in a highly collaborative, team-oriented environment
- Willingness to assist on projects and tasks outside of the norm to benefit the team
- Vision and passion for people and for God's work through Next Level Church
- **Must submit portfolio via email, print, or website link with resume**

PERFORMANCE MEASURES:

- In addition to the goals set, the Graphic Designer will be measured based on the Next Level Church Leadership Behavioral Values and Core Values.

TIME COMMITMENT:

- Full-Time Staff
 - Office Days: Monday-Friday from 9:00am - 5:00pm
 - Participate in weekly All-Staff Meetings, monthly Staff Chapels and other all-staff events and services throughout the year

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties requested by the Art Director or Creative Arts Director, to meet the ongoing needs of the organization.